

TOWN OF COATS
Board of Commissioners
Thursday, August 6, 2026

The Town of Coats Board of Commissioners met in special session on Thursday, August 6, 2026, at 7:00 p.m. in the Board of Commissioners' Meeting Room at Coats Town Hall.

Members Present:

Mayor Chris Coats
Commissioner Shirley Allen
Commissioner Monique Warren-Clegg
Commissioner Todd Pope
Mayor Pro Tem Kelvin Gilbert

Staff Present:

Barbara Hollerand, Town Manager
Wesley Blount, Public Works Director
Jade Stone, Town Clerk / Human Resources
Sarah Goldsmith, Parks & Recreation Director
David Register, Acting Police Chief
Paula Stewart, Interim Finance Director

Others Present: Alton Bain, Town Attorney; Catherine Whitley, Mid-Carolina Council of Governments Representative

CALL TO ORDER

A quorum being present, Mayor Chris Coats called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Chris Coats delivered the invocation and led those in attendance in the Pledge of Allegiance.

APPROVAL OF AGENDA

RESOLVED, to approve the agenda as presented.

MOTION BY: Commissioner Shirley Allen

SECOND BY: Commissioner Todd Pope

APPROVED: Motion carried unanimously.

CLOSED SESSION

RESOLVED, to enter into closed session pursuant to N.C.G.S. § 143-318.11(a)(1) and N.C.G.S. § 143-318.11(a)(6).

MOTION BY: Mayor Pro Tem Kelvin Gilbert

SECOND BY: Commissioner Monique Warren-Clegg.

APPROVED: Motion carried unanimously.

Board of Commissioners entered into closed session at 7:01 p.m.

RESOLVED, to reconvene in open session.

MOTION BY: Commissioner Monique Warren-Clegg

SECOND BY: Mayor Pro Tem Kelvin Gilbert

APPROVED: Motion carried unanimously.

Board of Commissioners reconvened in open session at 11:06 p.m.

BUSINESS ITEMS

1. Consideration of the Tabled Items from the July 28, 2026, Special Meeting.

The Board considered the following tabled matters from the July 28, 2026, Special Meeting:

- Consideration of contingency fund appropriations related to employee salary adjustments, raises, and/or pay adjustments.
- Consideration of proposed employee salary grade and classification table changes.

Mayor Pro Tem Kelvin Gilbert stated he would like to use funds placed into the contingency fund for employee raises.

Commissioner Monique Warren-Clegg proposed that the board proceed with Human Resources proposal for raises based on set percentages with varying amounts per position/department. Town Clerk/Human Resources Administrator Jade Stone reviewed the proposed amounts provided for each position and confirmed the associated financial impact.

EMPLOYEE SALARY ADJUSTMENTS

RESOLVED, to approve 8% employee raises across the board.

MOTION BY: Mayor Pro Tem Kelvin Gilbert

SECOND BY: Commissioner Todd Pope

APPROVED: 3-1;

Ayes (3) Mayor Pro Tem Gilbert, Commissioner Pope, Commissioner Allen;

Noes (1) Commissioner Warren-Clegg.

PARKS AND RECREATION MAINTENANCE POSITIONS

RESOLVED, to make seasonal Parks & Recreation Maintenance position part-time, create an additional part-time position, and raise minimum pay for positions to \$16.20 an hour.

MOTION BY: Mayor Pro Tem Kelvin Gilbert

SECOND BY: None

MOTION FAILED FOR LACK OF SECOND.

RESOLVED, to make seasonal Parks & Recreation Maintenance position part-time, provide an 8% raise as provided to full-time staff, and create an additional part-time position with a starting salary of \$15 per hour.

MOTION BY: Commissioner Shirley Allen

SECOND BY: Commissioner Monique Warren-Clegg

APPROVED: 3-1:

Ayes (3) Commissioner Warren-Clegg, Commissioner Allen, Commissioner Pope;

Noes (1) Mayor Pro Tem Gilbert.

SALARY STUDY

RESOLVED, to approve Human Resources Administrator/Town Clerk Stone obtaining information and quotes for a salary study.

MOTION BY: Mayor Pro Tem Kelvin Gilbert

SECOND BY: Commissioner Todd Pope
APPROVED: Motion carried unanimously.

2. Consider Budget Amendment to the FY 2026-2027 Annual Budget Ordinance.

RESOLVED, to table matter until August 13, 2026, meeting
MOTION BY: Commissioner Todd Pope
SECOND BY: Mayor Pro Tem Kelvin Gilbert
APPROVED: Motion carried unanimously.

COMMISSIONERS COMMENTS

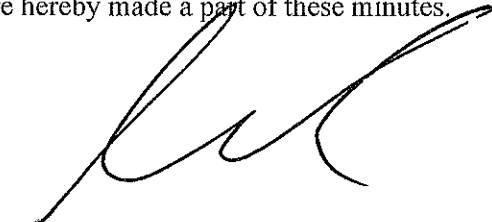
Commissioner Shirley Allen requested clarification regarding positions proposed for Public Utilities. Mayor Chris Coats advised that no motion had been made for approval of those positions.

With no further comments, Mayor Chris Coats called for a motion to adjourn the meeting.

RESOLVED, to adjourn meeting.
MOTION BY: Mayor Pro Tem Kelvin Gilbert
SECOND BY: Commissioner Shirley Allen
APPROVED: Motion carried unanimously.

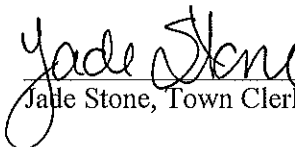
The meeting was adjourned at 11:26 p.m.

The attached reference documents are incorporated herein and are hereby made a part of these minutes.



Chris Coats, Mayor

ATTEST:



Jade Stone, Town Clerk